



MOST COMMON FORMATTING ERRORS

Abstract Problems:

- Abstract title and Dissertation title do not match each other
- Abstract student name and Dissertation student name do not match each other
- Abstract and Dissertation student and chair names do not match the student's [Unofficial Transcript](#)

Title Page Problems:

- Title page degree information paragraph is not formatted correctly (e.g. upper/lower case, year, program and degree)
- Doctoral committee is not in the correct order
- Doctoral committee member names do not match the committee member names on the student's [Unofficial Transcript](#)

Page Number Problems:

- Pages not numbered correctly, i.e. consecutively
- Landscape page numbers not moved to correspond with the location of page numbers through out the dissertation
- Roman numeral (i) used in error as a page number

Table of Contents Problems:

- Dedication page not listed in the Table of Contents
- Chapter Titles in the Table of Contents do not match Chapter Titles on the first page of each chapter
- "Table of Contents" is listed in the Table of Contents
- Word "Chapter" omitted from the Table of Contents
- Page numbers in the Table of Contents do not correspond with actual page numbers

Tables and Figures, etc. Problems:

- List of tables and list of figures combined in error
- Dissertation containing more than 1 table, figure, etc. is missing List of Tables, List of Figures, etc.
- Tables and figures, etc. are not uniquely numbered

Other Problems:

- Chapter titles appear on a page by itself
- Appendices located incorrectly
- Missing pages
- Incorrect margins