Epidemiology Travel Funding Application Guidelines

Purpose:
The Epidemiology Travel Grant is intended to provide opportunities for Epidemiology graduate students to become familiar with, and take part in the life of their academic professions. This funding is not a substitute for faculty mentor support.

Eligibility Criteria:
Epidemiology graduate students are eligible to apply if:

- The student is currently enrolled and in good academic standing (is making satisfactory progress toward the completion of degree requirements and is within the time limits of the degree program, including approved extensions; is demonstrating an ability to succeed in the degree program; and has a cumulative grade point average of 3.0 (B) or better.)
- The student has responded to a formal call for abstracts.
- The student has been accepted to present a poster, paper or give an oral presentation at a conference

Award:
A student is eligible for one Epidemiology Travel Grant (either domestic or international, but not both) during a fiscal year, which runs from July 1-June 30, based on the date of the conference.

A student is generally not eligible for the Epidemiology Travel Grant if they have received other funding from the Department of Epidemiology for this particular conference, i.e. Block Grant Funding, etc.

Awards can be used for airfare, train, ground transportation, registration, and lodging (room fees only).

For travel on or after July 1, 2014 through June 30, 2015:
Poster or Oral Presentation:
- International - $750 maximum award
- Domestic - $500 maximum award
- Domestic no air - $200 maximum award

Application Material to be Submitted:
To be considered for funding, a student must submit:

- A completed application
- A budget that specifies:
  - The exact amount you are requesting from the Epid Travel Grant
  - The support you have applied for or expect to receive from your advisor and other sources.
- A statement from your advisor detailing their support or why they are unable to provide any support.
- An abstract or summary of your presentation and a copy of the letter indicating that your presentation/poster was accepted.

Award Deadlines:
Ongoing: Applications are accepted up to ten business days PRIOR TO THE CONFERENCE. Applications will not be considered for retroactive funding.

Notification:
The student will receive an electronic letter with notification of the department’s decision.
Department of Epidemiology, Student Travel Funding Application

Funding Guidelines:
- Students who are presenting a poster or giving a talk at an academic conference are eligible to request funding.
- Students are eligible to receive funding once per fiscal year (July to June).

Submit the following:
- Completed application
- A budget that specifies: the exact amount requested from the Travel Grant; the support you have applied for or expect to receive from your advisor and any other sources.
- A statement from your advisor, detailing their support or why they are unable to provide any support.
- An abstract/summary of your presentation & a copy of the letter indicating your presentation/poster was accepted.

Student Information:

Name: ____________________________________________________ UMID #: _______________________________
Uniquename: ______________________________________________ Date: _________________________________
Advisor: ___________________________________________________ Academic Program □ MPH □ PhD

In the past 3 years, have you received or applied for travel funding from:
□ Rackham □ Block Grant □ Conference/other
If so, what amount did you receive? $____________

Have you received funding from your advisor? □ No □ Yes If yes, what amount? $____________

Conference Information:

Conference Name of Sponsoring Organization: _______________________________________________________________
Date of Conference: ____________________________________________________________________________________
Type of Presentation (Oral or Poster): ______________________________________________________________________
Title: ________________________________________________________________________________________________
Author(s): ____________________________________________________________________________________________

After the conference, can the Department display your poster? If yes, for how long?: ________________________________

Total Amount Requested: $ ___________

Please return this completed form to Student Services in Room 4641 SPH Tower. Thank you!

Departmental Approval

Approved by: ______________________________________________ Date: _________________________________

Total Amount Approved: ________________________________________________________________________________