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The University of Michigan School of Public Health is fully accredited by the CEPH, Council on Education for Public Health.

The University of Michigan reserves the right to change, without notice, any statements in the Handbook concerning, but not limited to, curricula, courses, faculty, policies and rules. If course or curriculum changes take place after you commence your program, we will make every effort to implement the changes in your best interest.

Information in this Handbook is based on information as of August 2011.

Welcome!

Welcome to the University of Michigan School of Public Health. We are so pleased that you have joined the School of Public Health. This handbook includes information regarding policies, procedures, resources, and more. For up-to-date information throughout the year, please refer to SPH website at <http://www.sph.umich.edu/>.

If you are enrolled through the Rackham Graduate School (i.e. if you are an MS, or PhD student), not all topics will apply to you. You should also refer to the Rackham Bulletin, which is their student handbook. Rackham Bulletins are available online at <http://www.rackham.umich.edu/policies/>.

Mission Statement

The University of Michigan School of Public Health seeks to create and disseminate knowledge with the aim of preventing disease and promoting the health of populations worldwide. We are especially concerned with health equity and thus have a special focus on disadvantaged populations who suffer disproportionately from illness and disability. We serve as a diverse and inclusive crossroads of knowledge and practice, with the goal of solving current and future public health problems.

Academic Policies and Procedures

Breadth, Integration and Capstone (BIC)

Master of Public Health (MPH) and Master of Health Services Administration (MHSA) students must complete coursework related to each discipline in public health in fulfillment of the BIC requirements. This means every student must complete one approved course in each SPH department.

The primary course listed below for each department is the course that will give the broadest overview in that area of study. The secondary courses listed will also fulfill the departmental BIC requirement but will be less broad and may have limited availability. If you have questions regarding the BIC curriculum, please see the Student Administrative Coordinator in your department.

DEPARTMENTAL RECOMMENDATIONS FOR BIC				
	Number	TITLE	Credits	Terms
HBHE				
<i>Primary</i>	HBEHED 600	Psychosocial Factors in Health-Related Behavior	3	Fall
<i>Secondary</i>	HBEHED 632	Racial/ Ethnic Health Disparities Research and Interventions	3	Winter
<i>Secondary</i>	HBEHED 678	Critical Histories, Critical Moments in Health Behavior and Health Education	3	Fall
EHS				
<i>Primary</i>	EHS 500	Principles of Environmental Health Sciences	3	Fall
<i>Secondary</i>	EHS 550	Introduction to Occupational and Environmental Health	3	Fall
<i>Secondary</i>	EHS 508	Principles of Risk Assessment	2	Winter

HMP				
<i>Primary</i>	HMP 602	Survey of the U.S. Health Care System	3	Winter
<i>Secondary</i>	HMP 653	Law and Public Health	3	Winter
<i>Secondary</i>	HMP 685	The Politics of Public Health Policy	3	Winter
BIOSTAT				
<i>Either/or</i>	Biostat 503	Introduction to Biostatistics	4	Fall
	Biostat 553	Applied Biostatistics	4	Fall
EPIDEMIOLOGY				
<i>Primary</i>	EPID 503	Strategies and Uses of Epidemiology	3	Winter
<i>Secondary</i>	EPID 601	Principles and Methods of Epidemiology	4	Fall

Breadth, Integration and Capstone (BIC) Integrative Course

In the Winter Term, 2012, we will offer a new 4-credit BIC course for first year students. The course is designed to integrate material across three departments – Health Management & Policy, Health Behavior & Health Education, and Environmental Health Sciences – to understand and address important public health issues. At the outset, faculty members will introduce the core disciplinary concepts from each of these departments. After the introductory lectures, the class will use case studies to examine issues, such as obesity, lead poisoning, or global public health, from multiple perspectives. Rather than attempting to provide in-depth knowledge of each field, the course will focus on why issues must be approached from a multidisciplinary perspective, and how knowledge from each of the disciplines contributes to resolving difficult public health challenges.

More information will be released during the Fall Term, 2011.

Exemption Exams

Exemption from SPH biostatistics and/or epidemiology requirements may be attained by successful completion of exemption examinations. The exams will be offered September 1, 2011 from 4–6pm and three times on September 2, 2011: 8–10am, 10–12pm and 12–2pm. All exams will be held in room 1690 SPH I. You will need to bring your UMID and a calculator.

No pre-registration for these exams is required. It is your responsibility to allow time on one of these days to take the exams. These exams will not be administered at any other time for exemption from biostatistics or epidemiology during the fall term. The epidemiology exam will be re-administered before the start of winter term. For more information, visit <http://www.sph.umich.edu/students/current/academics/core.html>, or call the Office of Academic Affairs at 734-764-5425.

Economics Placement Exam - HMP students only (MPH/MHSA students)

HMP offers a two-course sequence (HMP 660 and 663) that integrates intermediate microeconomic theory and health economics. The economics placement exam allows students to skip the microeconomics segments of HMP 660. A student exempting the microeconomics segment can register for a 1-credit independent study in the fall semester. During the independent study, students will attend and be responsible for assignments in the health economics segment of HMP 660.

The tests will be offered September 1, 2011: 4–6pm and three times on September 2, 2011: 8–10am, 10–12pm and 12–2pm. All exams will be held in room 1690 SPH I. You will need to bring your UMID and a calculator. For more information, visit <http://www.sph.umich.edu/students/current/academics/core.html>, or call the Office of Academic Affairs at 734-764-5425.

Dual Degrees

Public Health offers many dual degrees with other schools/departments across the University. For a list of current dual degrees offered, visit <http://www.sph.umich.edu/academics/degreelist.html>.

Individualized Dual Degrees

At the School of Public Health, it is possible for students to pursue dual graduate degrees even when there is no formal dual degree program in place. A student interested in an individualized dual degree program should first meet with their advisor in their home department and an advisor from the second degree program to discuss the potential for a dual degree and the required number of courses and credits. Once the details have been agreed upon, the student must petition their department for permission to pursue the individualized dual degree.

Grading and Transcripts

Policy on Grading

Only courses with a grade of “C-” or higher will contribute positively to credit-hour requirements and GPA. Courses with a grade of “D+” or lower will not contribute to credit-hour requirements and will negatively affect GPA. All courses shall be graded on a nine-point scale. Undergraduate courses will not count towards credits earned or GPA. Below is a table that shows our nine-point scale and how it can convert to a four-point scale.

9.0 Scale	4.0 Scale
9 = A+	4.0 = A+
8 = A	4.0 = A
7 = A-	3.7 = A-
6 = B+	3.3 = B+
5 = B	3.0 = B
4 = B-	2.7 = B-
3 = C+	2.3 = C+
2 = C	2.0 = C
1 = C-	1.7 = C-

Incomplete Grades

Grades of “Incomplete” can be changed to letter grades only if the incomplete work is made up by the end of the second full term beyond the term for which the grade of “I” is given. If the grade of “I” has stood for two full terms, credit can be earned only by retaking the course. An “I” will always remain on a student’s record. A student can petition (<http://www.sph.umich.edu/academics/forms/petition.pdf>) to be allowed to complete an “I” after the second full term.

Transcript Ordering

Transcripts can be ordered in one of three ways.

1. Mail or fax a letter of request to:

Transcript and Certification Department
Office of the Registrar
University of Michigan
1210 LSA Building
500 S. State Street

Ann Arbor, MI 48109-1382

Please include:

- Complete student name and handwritten signature
 - UM student identification number or Social Security number
 - Dates of attendance at UM and the school/unit of enrollment (e.g. SPH or Rackham)
 - Degrees awarded
 - Current mailing address and daytime phone number
 - Names and complete addresses of all recipients
2. Order in person at the central Registrar's Office.
 3. Order online using Wolverine Access: <https://wolverineaccess.umich.edu/>.

More information and a printable request form can be found on the central Registrar's website: (<http://ro.umich.edu/knowledgebase.php?ansid=1248>).

Notes:

- Transcript orders *are not* accepted via e-mail.
- Transcript processing ordinarily takes two business days and is free of charge.

Graduation

Applying for Graduation

Students applying for graduation must use the self-service graduation application in Wolverine Access (<https://wolverineaccess.umich.edu/>). From the Student Business page, select "Apply for Graduation." The online application for graduation will be available until the last day of classes on the common University Academic Calendar term in which the degree requirements are completed. Students can apply only for fall, winter and summer term graduations. Graduation is not available for the spring term.

Students do not have to be registered or register for classes in the term for which they apply to graduate.

*Students must apply to receive a diploma. Diplomas will not be distributed at graduation; they will be mailed 6-8 weeks after degrees have been awarded.

Commencement

Public Health has one commencement ceremony per year that is held at the end of April or beginning of May. Any student that has graduated in the previous summer or fall term or has applied to graduate in the winter or future summer term may participate in the ceremony. Information regarding the commencement ceremony will be e-mailed to students and will be posted on the SPH website (<http://www.sph.umich.edu/>).

SPH students are also eligible to participate in the University-wide commencement ceremonies

that are held in December and April. For more information, see <http://www.umich.edu/~gradinfo/>.

Graduation Requirements

In order to graduate from SPH with an MPH or MHSA degree, students must complete two sets of degree requirements: individual program requirements and school requirements. Please check with your department to verify individual program graduation requirements. SPH school-wide graduation requirements are listed below. Students must:

- Complete 60 credits (unless otherwise specified in admission letter)
- Maintain a GPA of at least 5.0 (B)
- Complete the Biostatistics, Epidemiology and BIC requirements
- Complete HIPAA and Ethics training
- Provide an official undergraduate transcript showing completion of their undergraduate degree

If any of these conditions are not met, a student will not be eligible for graduation.

Diploma Ordering

The University provides a free standard-sized diploma to each student after graduation. These diplomas are ordered by the central Registrar's Office. The size of the School of Public Health Diploma is 8 1/2" x 11".

Remember, an application to graduate is required in order to (a) graduate, and (b) receive a diploma. The diploma will be mailed to the diploma address the student indicates in Wolverine Access.

Additional diplomas may be ordered in one of two ways:

1. Send a letter of request to:

Diploma Department
Office of the Registrar
University of Michigan
1210 LS&A Building
500 S. State Street
Ann Arbor, MI 48109-1382

Please include:

- Diploma size
- Full name (as it should appear on the diploma)
- Maiden name (if different from full name - see note*)
- UM student identification number or Social Security number

- Telephone number and/or e-mail address
- School or College attended
- Degree received
- Date conferred
- Field of study
- Address to which the diploma should be mailed
- Amount of payment enclosed

2. Apply in person at the central Registrar's Office

***Note:** If a student registered at the University of Michigan under a maiden name and wishes the diploma to reflect a married name, provide legal name change documentation along with the diploma request (e.g. copy of driver's license or marriage license).

Diplomas are not prepared by the University of Michigan Diploma Department. Therefore, a guaranteed delivery schedule is not possible. Please allow three to four weeks for delivery of replacement diplomas.

Charges for additional or replacement diplomas are as follows: 8 1/2" x 11" -- \$15

More information and a printable order form can be found on the central Registrar's website: <http://ro.umich.edu/knowledgebase.php?ansid=1235>.

Readmission/Time to Complete Degree

A student is allowed five years from the start of the program for an MPH or MHSA to complete degree requirements. If a student has been away from the school for one academic year or longer, they will need to fill out the Readmission Application:

http://www.sph.umich.edu/academics/forms/readmission_application.pdf.

This application should be submitted to the department to which the student was initially admitted for review.

Registration, Course Enrollment and Registration Status

Registering for Classes

You must have a registration appointment to register via Wolverine Access:

www.wolverineaccess.umich.edu.

If you are an admitted NON-DEGREE student through the School of Public Health, you must attend the first class of the term and request permission to take the class from the instructor. Permission will be granted if space in the class is available. After receiving permission from the instructor, non-degree students may register via Wolverine Access on the first day of classes.

For more information, see:

<http://www.sph.umich.edu/students/prospective/apply/nondegree.html>.

Problems Registering? There are a number of possibilities:

1. Review the course restrictions and prerequisites for the class and make sure that you have completed the requirements
2. You may need an override. Contact the department offering the course.
3. You may have a hold on your account. Check your status via Wolverine Access.
4. You may not have a registration appointment. Please contact the central Registrar's Office if you have not received an appointment.
5. You may need to apply for readmission:
http://www.sph.umich.edu/academics/forms/readmission_application.pdf.

Please contact the SPH Registrar with any questions or concerns at 734-764-5425.

Policy Regarding Late Registration Fees

Any initial registration on or after the first day of the term is considered late. Exceptions apply to non-degree students (who are required to wait until the first day of the term to register) and students who were admitted less than two weeks before the start of the term. In extraordinary circumstances, the University of Michigan Office of the Central Registrar may waive late enrollment fees. A request must be submitted in writing to the SPH Registrar's Office.

For more information please visit the central Registrar's website:
(<http://ro.umich.edu/tuition/lateregistration.php>).

Drop, Add and Modify Courses

Through the end of the third week of classes in a full term, students may add, drop or modify a course via Wolverine Access. A student who wants to drop the **only course** for which they are registered must follow the term withdrawal procedures posted on the central Registrar's website: http://umich-regoff.custhelp.com/cgi-bin/umich_regoff.cfg/php/enduser/std_adp.php?p_faqid=1289.

After the third week in a full term, MPH & MHA students must obtain the signatures of their instructor, advisor and the School Registrar as approval to drop, add or modify a course. The required document is a drop/add form, which can be obtained from the School Registrar in SPH. Once the form has all three signatures, the student will need to take the form to the central Registrar's Office with picture ID or leave with the SPH Registrar. Any class dropped after the third week will result in a grade of "W" for that course. Courses cannot be dropped or added after the last day of classes. However, a student may petition to drop/add a course after the last day of classes by filling out the SPH petition form:
<http://www.sph.umich.edu/academics/forms/petition.pdf>.

Policy on Academic Probation

What is Academic Probation?

A student will be placed on academic probation for having a cumulative Grade Point Average (GPA) below a “B” (5.00) or for having accumulated 9 credits of incomplete grades.

What happens next?

The UM-SPH Registrar will notify a student, the student’s advisor, department student services coordinator and department chair by e-mail if one of the criteria above is met. If a student finds his/herself on academic probation he/she will need to:

1. Contact their faculty advisor. If their advisor is not available, they will need to get in contact with the Department Chair or designate of the Department Chair.
2. Discuss their situation and the steps needed to rectify this problem with their faculty advisor, Department Chair or designate of the Department Chair.
3. Follow through on the information received from his/her contact above.

Upon the recommendation of his or her departmental chair, and with the consent of the Associate Dean for Academic Affairs, a student may be granted an opportunity to continue their studies. A letter will be mailed and e-mailed to the student regarding the decision of the Department Chair and Associate Dean of Academic Affairs.

If a student is not allowed to continue their studies, they will be withdrawn from any classes in which they are currently registered and will be discontinued from their academic program. A notation is placed on the student’s transcript that states that they have been dismissed for academic reasons.

For students with a current term GPA of below a “B” (5.0), but with a cumulative GPA above a “B” (5.0):

A student, their advisor, department student services coordinator, and department chair will be sent a warning e-mail if the student’s current term GPA is below a “B” (5.0). Upon receipt of the e-mail, the student should contact their faculty advisor immediately to discuss the academic situation.

Policy on Required Enrollment by Students Seeking an SPH Degree

Up to one-half (1/2) of the minimum number of credit hours required for a degree program in SPH may be transferred to a student’s record from inter-university and intra-university sources combined. The student must, therefore, be admitted and enrolled in SPH while obtaining at least 50 percent of the credits necessary for the SPH degree. Students enrolled in an SPH/Rackham degree program who wish to transfer to an SPH degree program are exempted from this requirement.

Full-Time Status

To be considered full-time, a student must be enrolled for 9 or more credits. If a student is receiving SPH funding, they are required to be enrolled for 12 or more credit hours.

Transferring Credit into SPH

See the Transfer Credit Request form for guidelines:

http://www.sph.umich.edu/academics/forms/transfer_credit.pdf.

You may not transfer courses that were used to complete degree requirements for another degree. You may be asked to produce proof that the credits you are attempting to transfer were not used for a previous degree.

Credits transferred from courses taken prior to enrollment in SPH must include no more than six hours of graduate credit obtained from other accredited schools and universities. These grades do not appear on the SPH academic record and are not computed in the student's GPA.

The transfer of intra-university credit appears on the SPH academic record and the associated grades received for this credit also appear and are computed in the student's cumulative GPA. Intra-university credit may be transferred only for approved graduate-level courses if all of the following conditions are met:

- a. Submission of a transcript from the unit(s) in which the course was taken to the Office of Academic Affairs at SPH.
- b. Approval of the student's SPH department or program chair.

Courses cannot be transferred for credit if:

- a. They have already been applied toward another degree.
- b. They were taken more than five (5) years prior to entering the present SPH program.
- c. A grade below "B" was earned.

Change of Program

If a student is interested in changing programs within SPH they need to contact the department to which they wish to transfer to inquire whether or not admission is possible. If it is possible, a student will need to fill out the Change of Program-Dual Degree Application form:

http://www.sph.umich.edu/academics/forms/change_program_application.pdf.

This form should be submitted along with the student's application to the department to which they wish to transfer. The Admissions Committee will review the form and respond with an admissions decision.

Tuition and Fees for 2011-2012 Academic Year

Tuition and Fees Per Term	Michigan Resident	Non-Michigan Resident
Full time - 9+ credits	\$11,630	\$19,229
Part time - first credit	\$1,610	\$2,454
Part time - additional credits	\$1,253	\$2,097
PhD Candidacy	\$5,057	\$5,057

** PhD candidacy refers to a student who has been advanced to candidacy.*

Tuition and fees are subject to change without notice by the Regents of the University.

More information regarding tuition and fees can be found on the central Registrar's Office website:
<http://ro.umich.edu/tuition/#FeeReg>.

Student Rights and Responsibilities

The faculty of the School of Public Health expect the conduct of a student registered or taking courses in the school to be consistent with that of a professional person. Courtesy, honesty, and respect should be shown by students toward faculty, guest lecturers, administrative support staff, and fellow students. Similarly, students should expect faculty to treat them fairly, showing respect for their ideas and opinions, and striving to help them achieve maximum benefits from their experience in the school.

(Some portions of procedures are currently being reviewed; contact the Office of Academic Affairs with specific questions: <http://www.sph.umich.edu/students/prospective/contact.html>.)

* Below is an outline of information from the Student Rights and Responsibilities webpage. For the entire content, please visit <http://www.sph.umich.edu/academics/policies/conduct.html>.

I. Standards of Academic Conduct

II. Procedure for Handling Alleged Violations of Standards of Academic Conduct

- A. *Reporting of Alleged Violations by a Faculty Member*
- B. *Reporting of Alleged Violations by a Student or a Graduate Student Instructor*
- C. *Action by the Office of Academic Affairs*
- D. *Action by the Ad Hoc Committee*
- E. *Action by the Dean and Executive Committee*

III. Procedures to be Followed in Cases of Alleged Theft or Vandalism of Library Materials

- A. *Procedures to be Followed in Cases of Alleged Misuse of Information Resources*

IV. Student Records

- A. *Supplementary Policies on Student Records*
- B. *Purpose of Student Records*
- C. *Information in Student Records*
- D. *Access to Student Records*
- E. *Record of Access to Student Records*
- F. *Hearing Procedure*

V. Student Grievance Appeals Procedure

VI. University Policy on Sexual Harassment by Faculty and Staff (March 14, 1994)

VII. Student Responsibilities

SPH Reference Guide

Advertising an Event

1. Submit an event to the SPH online calendar at: http://www.sph.umich.edu/iscr/news_events/submission_form.cfm. It will automatically enter consideration as an "In the News" headline on the home page. Every published calendar event feeds to SPH's Twitter feed: UM_SPH.
2. Post events and messages to the UM SPH Facebook page at <http://www.facebook.com/UMSPH>. (Become a fan first.)
3. Work with Public Health Student Assembly (PHSA) (<http://sitemaker.umich.edu/sph.phsa/welcome>) and use the Crossroads Cafe bulletin boards.
4. Send a message to sph.open@umich.edu.
5. If this is a major event for your student group, other publicity assistance may be available. Consult with the Office of Communications (http://www.sph.umich.edu/news_events/communications.html) and the Office of Academic Affairs (<http://www.sph.umich.edu/students/prospective/contact.html>) as far in advance as you can for maximum assistance. (And don't forget UM-wide publicity channels for appropriate events.)

Campus Safety

UM's Department of Public Safety is partnering with SPH to provide a neighborhood office for DPS in Room 1222 on the ground floor of SPH II. This location will help enhance officer visibility in the area, anticipating a reduction in crime, especially thefts. Currently, this office does not have regularly scheduled office hours. It will be used by DPS officers to file their reports for criminal investigations in the Hill/Medical campus area, thereby increasing their efficiency and response times to other calls for service in the neighborhood. The future goal is to provide daytime office staffing.

Officer Garry Veld is the Team Community Oriented Police Officer assigned to this geographical district. He typically works the day shift. If you have any safety or security concerns or questions, or would like to schedule a crime prevention presentation, e-mail Officer Veld at gveld@umich.edu.

If you have an emergency or to report a crime in progress, call DPS at 911. Call 734-763-1131 for non-emergency calls.

More information: Chief Greg O'Dell, UM Police Services Bureau, Department of Public Safety, 1239 Kipke Drive, Ann Arbor, Michigan 48109; 734-763-3434, public.safety@umich.edu.

Career Services

SPH students benefit from a very active Career Services Office providing many opportunities to attend career workshops, obtain individual career counseling, network with alumni and meet prospective employers. Services offered include assistance with resume and cover letter writing, enhancing interviewing skills, job and internship searching, negotiating compensation, directing one's career path, opportunities to network with other public health professionals, and more. Career Services also maintains SPH's primary online portal for jobs, fellowships and internship opportunities on the SPH Career Connection at <http://www.umsphjobs.org>.

For more information, visit: <http://www.sph.umich.edu/careers/>.

Computing Information

Wireless at SPH

Wireless connectivity is available to U of M staff, faculty, and students with a valid unickname and password. There is no guest login.

How do I connect to the wireless network?

1. Insert your wireless card (unless you have integrated wireless) and turn on your computer.
2. Set the network name or SSID to "UM Wireless Network" (without the quotes) and turn off WEP encryption.
3. Launch a web browser (Mac users should NOT use Internet Explorer as your connection will not be secure; our password will not be encrypted).
4. You will automatically be directed to a login screen. Enter your unickname and UMich Kerberos password.
5. That's it! You are ready to browse web pages or check e-mail.

For more information, visit the SPH Computing services website:

<http://www.sph.umich.edu/computing/wireless.htm>.

Printing in the SPH Computer Lab

The computer lab is located in Room G442 in the basement of SPH II. Standard UM computing services (<http://www.its.umich.edu/your-account/standardservices/>) allow students to print up to 400 black and white pages per term at no cost at all ITS Campus Computing Sites printers. Double-sided printing counts as two pages. Additional black and white pages are charged at \$0.06 per printed side.

Additional printing information can be found at <http://www.itd.umich.edu/sites/printing/>.

*The computer lab is managed by ITS not the School of Public Health

Course Descriptions

Complete listing and description of SPH courses are available through the SPH online course database at <http://www.sph.umich.edu/iscr/caid/>.

Courses Outside of SPH

Students may elect courses in any of the other schools on campus provided they meet the course requirements and have the approval of their advisors. Undergraduate courses will not count for credit toward a graduate degree in SPH.

Current Student Suggestion Box

The Office of Academic Affairs is always interested in your ideas and feedback on how to improve the experience of students, build our community, and contribute to public health in new ways. Use our suggestion box to let us know if there is information you would like to see on our website or any other ideas and feedback you would like to share with us.

The Current Student Suggestion Box can be found here: <http://www.sph.umich.edu/scr/students/feedback.cfm>.

Dean's Suggestion Box

The School of Public Health has set up an anonymous "Suggestions for the Dean" e-mail box, which can be found at: <https://www.sph.umich.edu/scr/contact/>. When a suggestion is received, the sender is listed as nobody@umich.edu (literally), so the Dean will never see the sender's name. The advantage of this is anonymity. The disadvantage is that the Dean cannot respond personally to the sender concerning the issues that they raise.

While all concerns may not be addressed, they are all taken very seriously. This device is simply one more effort to increase communication and improve our School of Public Health.

Department Mailboxes

Each Department has its own student mailboxes. See below for a list of Departments and mailbox locations.

Department	Location
Biostatistics	Room 4024 SPH II: 4 th floor common room
Environmental Health Sciences	Room 6655 SPH Tower
Epidemiology	Room 4665 SPH Tower: in cubicle area near the EXIT ONLY door
Health Behavior & Health Education	Room 3774 SPH I
Health Management & Policy	Room M3332 SPH II

Diversity

A strength of the SPH community is its commitment to attracting, training and engaging students, faculty and staff from different backgrounds, cultures, values and perspectives. We seek to create an environment that invites and values the contributions of everyone so that we can fulfill our public health mission. To this end, we are committed to honest and respectful dialogue, treating everyone with dignity and respect, and managing tensions and different viewpoints with maturity, sensitivity and as growth opportunities. We view this approach to diversity as fundamental to achieving our educational, research, practice and professional development goals because it provides opportunities for us to expand our horizons, learn from each other and do our best work.

For more information, see the Diversity Matters website (<http://www.sph.umich.edu/scr/diversity/>) or, contact the Director of Academic Diversity Initiatives at 734-764-5425.

E-mail at SPH

Student e-mail groups

1. Current students have mandatory inclusion in sph.students@umich.edu. Students are responsible for receiving and acting upon e-mails related to:

- School policy changes
- Registration
- Emergency procedures
- Information deemed by the SPH administration as important to students

2. All individuals at SPH can opt in or out of sph-open@umich.edu, a forum for general public health-related announcements and discussions.

3. All individuals at SPH can opt in or out of sph-marketplace@umich.edu, a forum for members of the SPH community to buy and sell non-commercial goods and services. Examples might include: event tickets, textbooks, graduation robes, housing, or non-public health-related employment opportunities (i.e. pet sitting or house cleaning). Those looking for particular items or situations are also welcome to post their requests to sph-marketplace@umich.edu.

Those who post to sph-marketplace@umich.edu are responsible for their own content; SPH does not moderate, control or accept responsibility for any goods or services offered and will not oversee or mediate any part of the transaction. SPH expects participants to conduct personal transactions in compliance with University policies and federal, state and local laws. Note: ***Selling sporting event tickets for more than the ticket's face value (scalping) violates both University of Michigan policy and Michigan law. Those posting ticket sales should take care to ensure that they are doing so compliantly. For more information, please visit <http://www.mqoblue.com/tickets/home.html>***

Joining and Resigning from Optional Groups

- Students, faculty and staff can join or resign from sph-open@umich.edu or sph-

marketplace@umich.edu through the University of Michigan-MCommunity:

- go to <https://mcommunity.umich.edu/>
 - select "Log In" and enter your unickname and password
 - search for sph-open@umich.edu or sph-marketplace@umich.edu
 - select "join" or "resign"
- *NO GROUPS WILL BE ALLOWED TO JOIN EITHER OF THESE LISTS.* If any group manages to join, it will be removed.

Responsible Use

Members of both optional groups must communicate respectfully, and violations of the University of Michigan Responsible Use Policy (<http://www.itcs.umich.edu/itpolicies/>) could result in removal from the group and disciplinary procedures. Excerpts from the Responsible Use Policy include:

- To respect the privacy of other users; for example, you shall not intentionally seek information on, ..., shall not represent others, ..., nor shall you divulge sensitive personal data ...
- To respect the rights of other users; for example, you shall comply with all University policies regarding sexual, racial, and other forms of harassment.
- To respect the intended usage of resources; for example, you shall use only those resources assigned to you ... for the purposes specified, You may not use University resources assigned to you or others for profit-making or fund-raising activities unless explicitly authorized to do so by the appropriate authority.
- To respect the shared nature of resources; for example, you shall avoid activities that unreasonably tax system resources or that, through frivolous use, go beyond the intended use of the system.
- To respect the intended usage of systems for electronic exchange ...; for example, you shall not send forged electronic mail, mail that will intimidate or harass other users, chain messages that can interfere with the efficiency of the system, mass mailings not related to the topic(s) of the addressed group(s), or promotional mail for profit-making purposes

Emergency Financial Assistance

The Office of Academic Affairs in the School of Public Health administers short-term emergency loans to SPH students who find they are in need of financial assistance for an emergency that they had not planned or budgeted for. The money available for these loans comes from the generous support of SPH alumni, who remember what it was like to be a student with an unexpected financial emergency. These are loans that must be repaid in a relatively short period of time, in most cases, three months. SPH students must request consideration for a loan by submitting, in writing, the reason why an emergency loan is needed and the expected time to repay the debt to the Director of Academic Affairs.

In addition, UM students can apply for emergency loans through Wolverine Access. These loans are approved by the Office of Financial Aid.

Ethics

Statement of Values Underlying Public Health Practice

Created by the Committee to Review Ethics in the School of Public Health, May 2003.

As members of the public health community – students, faculty, and staff – we recognize the unique responsibilities associated with this role. We commit ourselves to the high standards of professionalism and ethical conduct required to achieve community health, and to ensuring that the basic resources and conditions necessary for health are accessible to all members of the community.

We recognize that the effective promotion of the public's health depends heavily on the public's trust. Truth, integrity, accountability, reciprocity and collaboration are essential to building and maintaining this trust. Those skills, together with a commitment to excellence and reflective ethical decision making, are core competencies for public health professionals. Because public health is committed to the development and appropriate application of information to protect and promote health, honesty and respect for scientific evidence is vital to our academic and professional work. As members of the public health community, we will strive to act in ways that promote trust.

As public health professionals, we value cooperation, collaboration and respect for the contributions of individual members of our professional communities and of the communities we serve. We pledge to treat each other with respect, and to honor the dignity and value of each member of our community. We will strive to fulfill our commitments to each other. We are encouraged and expected to cooperate in assisting each other's learning, except in those instances where student members of the community are directed to work individually. We will recognize the contributions of others to our work in a manner that is fair and respectful in the preparation of papers, examinations, books and other documents or websites.

The development of ethical competencies is a life-long process, and an integral component of professional training and career development. We pledge to use the ideas or writings of others with appropriate attribution. We pledge to share, and to use with respect, our community resources, such as facilities, library materials, laboratory materials, computing centers, teaching and conference rooms.

Finally, we in the University of Michigan School Of Public Health pledge adherence to the American Public Health Association's Code of Ethics, and to the beliefs and values that underlie this code.

The link to Ethics training can be found on the right hand side of the Academic Policies and Procedures page of the SPH web site: <http://www.sph.umich.edu/academics/registrar.html>. This training must be completed and submitted to the SPH Registrar by November 1, 2011.

Health Insurance

Students should have health insurance to help cover products and services not covered by the health service fee. For more information, see: <http://www.uhs.umich.edu/msa>. International students should view the following website for information on health insurance: <http://internationalcenter.umich.edu/healthins/>.

Health Services Fee

UM students pay a health service fee included in tuition each semester. For more information, visit <http://www.uhs.umich.edu/feestudents>.

What does the fee provide? The health service fee covers most services at University Health Services for currently enrolled students. The fee is not a form of health insurance and should not be confused with the optional insurance protection for tuition and mandatory fees. This fee is not separable from a student's tuition, nor is it refundable because of any health insurance a student may already carry.

You can find more information at <http://www.uhs.umich.edu/feestudents>.

HIPAA

The Health Insurance Portability and Accountability Act of 1996 (HIPAA) is an extensive piece of legislation that requires the standardization of electronic patient health, administrative, and financial data. Important to researchers, HIPAA created the Privacy Rule – a set of minimum standards for the use and disclosure of “protected health information” (PHI). The Privacy Rule protects individuals by safeguarding the privacy of any identifiable health information, yet many provisions ensure that the rule does not impede research or the mission of public health. Understanding HIPAA Privacy Rule is important in protecting the dignity of an individual's health information as well as in reducing unnecessary delays in designing and conducting research.

HIPAA training is required of all SPH students. You can complete the training at http://www.med.umich.edu/hipaa/ppt/HIPAAbasics/index_files/frame.htm. This training must be completed and submitted to the SPH Registrar by November 1, 2011.

Lactation Room

Room 2758 in SPH I is a private room for mothers who are nursing and need to express milk. For a key, please visit the Office of Academic Affairs in SPH I, Suite 1700.

Lanyards

Please help us to identify you by wearing your SPH lanyards and current UMID on evenings and weekends. Only authorized SPH students, staff and faculty should be in the building on weekends and after 5:00 pm on weekdays. SPH students have access to the SPH buildings with their UMID from 5:00-10:00 pm.

Lanyards will be distributed at the New Student Welcome. Please see your Student Services Representative if you do not possess an SPH lanyard during the school year.

Lockers

LOCKERS ARE ONLY TO BE USED IF ASSIGNED.

Lockers, located in the basement of SPH II, are assigned through e-mail request. To make a request for

Fall/Winter 2011-2012 terms, send an e-mail to Rachel Flint at rflint@umich.edu starting September 1, 2011. Do not make the request before that date.

The following information is REQUIRED for the locker record:

- Your full name
- Your University of Michigan e-mail address
- Your Department (Biostat, EHS, EPID, HBHE, or HMP)
- Your expected graduation date

Students who do not include this information in their e-mail will be placed at the bottom of the list, as a complete record must be done before a locker is issued.

You will be assigned a locker if any are available. You may place your personal padlock on the locker once you have received your assignment. You may leave your belongings in the locker over the December/January holidays.

If there is not a locker available, you will be placed on a waiting list.

Mental Health and Well-Being

SPH faculty and staff believe it is important to support the physical and emotional well-being of our students. If you are experiencing physical or mental health issues, we encourage you to use the resources on campus such as those listed below. If you have a health issue that is affecting your performance or participation in any course, and/or if you need help contacting these offices, please contact the instructor, the Director of Academic Affairs, or the Director of Diversity Initiatives in the Office of Academic Affairs.

Counseling and Psychological Services (CAPS), www.umich.edu/~caps, 734-764-8312
Services for Students with Disabilities (SSWD), www.umich.edu/~sswd, 734-763-3000
University Health Services (UHS), www.uhs.umich.edu, 734-764-8325
Sexual Assault Prevention and Awareness Center (SAPAC), <http://www.umich.edu/~sapac/>, 734-998-9368

If your situation is not life threatening, but you have an urgent question that cannot wait for UHS to open, you may call the after-hours nurse at 734-662-5674.

If you find yourself in an emergency situation, please call 911 or go to the Emergency Room.

Practice Office

The University of Michigan School of Public Health Office of Public Health Practice extends the University's resources to public health practitioners in governmental and community-based organizations and provides practice opportunities for UM SPH students and faculty.

<http://practice.sph.umich.edu/practice/>

Public Health Library

The Public Health Library provides library and informatics services for the University of Michigan School of Public Health. The library is part of the Health Sciences Libraries as well as one of many distributed libraries comprising the University Library system and its collection of books, journals, databases, and electronic resources supports teaching and research in the school as well as the broader campus community. The Taubman Health Sciences Library is located on the corner of Zina Pitcher Place and Catherine Street. Please note that the ground floor of TML is the 4th floor of the building.

For all library services and resources, please visit the Health Sciences Libraries web site (<http://www.lib.umich.edu/taubman-health-sciences-library>). For questions about the Public Health Library, please see the Public Health Library FAQ page: (<http://www.lib.umich.edu/taubman-health-sciences-library/public-health-library-faq>).

Reflection Room

For those members of the SPH family who would like some private space during the day, we have opened a reflection room, located in Room 2025 SPH II. The room is marked with a sign. Please be respectful of all who are sharing this space.

School-Wide Symposium

The biennial (formerly annual) all-school symposium is a component of the curriculum of the School of Public Health. It is designed to meet professional needs of students, faculty, alumni, and guests of the school. The next Symposium will be held in 2012. Below is a link to previous Symposium topics.

<http://www.sph.umich.edu/symposium/>

SPH Facilities

<http://www.sph.umich.edu/about/facilities/>

Room Reservations

Room reservations can be made by sending an e-mail to sph.classroom@umich.edu, with the following information:

- Name, e-mail address and phone number of contact person
- Event day and date (or, if a recurring event, day(s) of the week)
- Event starting and ending times
- Event/organization/personal name under which reservation will be held. If the request is for a course, please provide the course number and instructor's name.
- If requesting a room, please indicate the following:
 - Seating capacity needed
 - Preferred room(s), if any
 - Additional requirements (e.g., furniture arrangement, availability of projection equipment, availability of network connection, proximity to

other facilities)

- If requesting equipment, please indicate the type(s) of equipment needed. For a list of available items, see: (<http://www.sph.umich.edu/classroom/equipment.html>).

Please submit all requests at least one business day (preferably two or more) in advance of the use date. Classroom Services staff will attempt to accommodate all requests (even those received the day of the event), but can offer no assurances that last-minute requests can be honored.

Building Hours

Students have access to the SPH buildings from 7am - 10pm (You need your ID for MCard entry after 5pm.) You MUST wear your lanyard after 5pm.

Front Desk Reservation

The front desk in the atrium of SPH I is available for student use. To reserve the front desk, you must send an e-mail to sph.classroom@umich.edu and include the name of your group and the dates/times that you wish to reserve the desk.

Student Organizations

SPH has a large number of very diverse student organizations. See the list of organizations here: http://www.sph.umich.edu/students/current/life/student_orgs.html.

The Director of Academic Diversity Initiatives is the main contact for all Student Organizations and can be reached at 734-764-5425.

Campus Resources

Airbus <https://www.msa.umich.edu/airbus/>

MSA airbus provides convenient, inexpensive transportation between the U-M campus and Detroit Metro Airport before and after breaks.

Arts @ Michigan <http://www3.arts.umich.edu/>

Arts @ Michigan believes that the arts are essential to shaping our individual and collective identities and understanding what it means to be a citizen of a diverse multi-cultural society.

Campus Information Centers <http://www.umich.edu/~info/>

Campus Information Centers fulfill the needs of University of Michigan students, staff, faculty, alumni, prospective students, and visitors by providing accurate and timely information about campus resources, services and events.

Computing on Campus

The website below will help orient you to all of the computing options students have on campus. Here you can locate information ranging from the location of computer labs to computer sales for personal use. <http://www.umich.edu/computing.php>

MPrint <http://mprint.umich.edu/>

MPrint is U-M's Web-based printing service, which allows campus community members to print from their Internet-enabled on- or off-campus computer to any networked campus printers. Whether you're using a desktop or laptop computer, you can print to MPrint.

Registering your laptop

Laptops and other portable electronic devices are easy targets for theft. In addition to the cost of replacement, they often have personal information and intellectual property that can be difficult or impossible to recover and protect. The University of Michigan Department of Public Safety offers a free Laptop Registration Program to members of the campus community to deter theft or assist in the recovery of stolen property.

Once you register, you'll receive two stickers to place on your laptop. These stickers will help serve as a theft deterrent. Additionally, if your laptop is found or recovered, the registration record will help DPS return your laptop to you.

The program is intended for the University community. You will need a username and **UMich Kerberos** (<http://www.itd.umich.edu/help/faq/uniqnames/>) password for the registration site: https://www.police.umich.edu/register_property.php.

Virtual Sites <http://virtualsites.umich.edu/>

With Virtual Sites, you can use the software on Campus Computing Sites Windows workstations remotely from any Mac or Windows computer with an internet connection.

Web File Managing <http://mfile.umich.edu/>

Mfile gives you secure access to your U-M IFS space from any computer with an internet connection.

Webmail <http://www.mail.umich.edu/>

Webmail provides secure access to your U-M e-mail from any computer with internet access.

Department of Public Safety - DPS <http://police.umich.edu/>

The DPS website contains information about police services as well as other units such as parking enforcement, Communications Center and Criminal Investigations.

Emergency Alert <http://www.umemergencyalert.umich.edu/>

UM Emergency Alert is a mass, urgent notification system, comprised of a variety of methods by which the University can notify students, faculty and staff of an active, major campus emergency.

In order to receive these urgent notification alert messages students may register two telephone or cell phone numbers and a device to receive text messages. Additionally, the University automatically will register all student umich email addresses. You can register your contact information via Wolverine Access, <https://wolverineaccess.umich.edu/>, under Student Business.

Emergency Preparedness <http://www.umemergencypreparedness.umich.edu/index.shtml>

The Office of Emergency Preparedness provides resources, guidance, and training to the University community in matters related to emergency preparedness, response, and recovery.

Financial Aid <http://www.finaid.umich.edu/>

All questions regarding the Free Application for Federal Student AID (FAFSA) and loans should be directed to the central Office of Financial Aid at the University.

Ginsberg Center <http://ginsberg.umich.edu/index.html>

The University of Michigan Ginsberg Center inspires commitment to citizenship and enhances learning through community service. Ginsberg engages students, faculty and partner organizations in working together to meet community priorities, uses academic service-learning to expand education beyond the classroom, and furthers the University of Michigan's legacy of public service.

Housing <http://www.housing.umich.edu/>

Your guide to living at the University of Michigan.

Off-Campus Housing <http://www.offcampus.housing.umich.edu/lt/index.cfm>

We provide information and resources to students, faculty, and staff of the University of Michigan who do not reside in the residence halls or U-M Northwood Community Apartments. "Off-Campus Housing" refers to any that is not University-owned or operated. This service helps U-M students, faculty, and staff find housing and provides ongoing resources and support during the length of their housing stay. These pages contain rental listings, conflict resolution services, renter's insurance information and other important off-campus housing resources.

To speak with someone directly about off-campus housing in the Ann Arbor area, contact the Off-Campus Housing Program at (734) 763-3205.

International Center - IC <http://internationalcenter.umich.edu/>

The IC provides advice, information and referrals on matters such as immigration regulations, cultural adjustment, employment, overseas travel and study, volunteer work, and international careers. The IC staff cares deeply about those who come to campus from other countries, and they are equally invested in those who wish to study and work abroad.

Mental Health

Campus Mind Works <http://www.campusmindworks.org/>

The Campus Mind Works website was created to support University of Michigan students who have been diagnosed with an ongoing mental health disorder.

Counseling and Psychological Services - CAPS <http://www.umich.edu/~caps/>

CAPS is your counseling center. Staff members from CAPS are available to meet with students for walk-ins, scheduled appointments, phone calls, or group meetings. Students can contact CAPS directly at 734-764-8312, or speak to the counselor on duty Monday-Thursday, 8am-7pm and Friday, 8am-5pm, at 3100 Michigan Union.

MITALK <http://mitalk.umich.edu/>

On this site you will find a number of mental health resources including skill-building tools to help you manage stress and academic life, digitally recorded workshops, lectures, online screenings for depression and anxiety, and some relaxation exercises that you can play on the website or download to your mp3 player.

Michigan Athletics <http://www.mgoblue.com/>

Your link to all UM sports information.

Multi-Ethnic Student Affairs - MESA <http://mesa.umich.edu/>

The Office of Multi-Ethnic Student Affairs and the William Monroe Trotter Multicultural Center serve as a resource and support for diverse student populations in our campus community. They strive to engage and empower students in all of their identities by implementing programs that foster intercultural leadership and strengthen community development.

Museums and Galleries <http://www.umich.edu/museums.php>

Your link to all museums and galleries around campus.

Office of Student Activities & Leadership <http://studentorgs.umich.edu/sal>

The Office of Student Activities and Leadership is a department within the Division of Student Affairs, which serves the University of Michigan community through advocacy for student organizations and leadership development opportunities. They offer an array of services for students and organizations, such as reserving the Diag, vehicle requests, help getting new student organizations recognized, making sure organizations are in compliance with the University's rules and regulations, leadership retreats, and advice about student organizations in general.

Office of the Ombuds <http://www.umich.edu/~ombuds/index.html>

The Ombuds office is a place where student questions, complaints and concerns about the functioning of the University can be discussed confidentially in a safe environment. The Office offers informal dispute resolution services, provides resources and referrals, and helps students consider options available to them. The Office operates independently as a supplement to existing administrative and formal dispute resolution processes and has no formal decision-making authority. The Office is not an advocate for either side in a dispute. Instead, the Ombuds Office is an impartial advocate for fair and consistent treatment.

Office of Student Conflict Resolution - OSCR <http://oscr.umich.edu/>

OSCR provides a variety of programs and services designed to support a safe, just and peaceful community, and to help Michigan students learn how to manage and resolve conflict peacefully.

Services for Students with Disabilities - SSD <http://www.umich.edu/~sswd/>

University of Michigan takes great pride in the academic and personal achievements of its many students with disabilities. The University is committed to providing equal and integrated access for students with disabilities.

Sexual Assault Prevention and Awareness Center - SAPAC <http://www.umich.edu/~sapac/>

SAPAC provides educational and supportive services for the University of Michigan community related to sexual assault, dating and domestic violence, sexual harassment, and stalking.

Spectrum Center <http://spectrumcenter.umich.edu/>

With sexual orientation, gender identity and gender expression as their framework, the Spectrum Center is committed to enriching the campus experience and developing students as individuals and as members of communities.

Student Employment https://www.studentemployment.umich.edu/Cmx_Content.aspx?cpld=11

Looking for work while you are in school? Visit the student employment site and apply for part-time Work-Study and regular (non-Work-Study) jobs.

Student Legal Services - SLS <http://www.studentlegalservices.dsa.umich.edu/>

Student Legal Services (SLS), a unit of The Division of Student Affairs, is a full-service law office available to currently enrolled students at the University of Michigan - Ann Arbor campus. Student Legal Services is staffed by attorneys who are licensed to practice in the State of Michigan as well as the United States District Court and the Sixth Circuit Court of Appeals.

Tuition Insurance <http://www.uhs.umich.edu/tri/>

Why buy this insurance plan? The cost of education today is a substantial investment. Students and parents may face significant financial loss if students are unable to complete a term due to illness (physical or psychological). This plan may be especially useful if students have a health condition that could compromise their ability to complete a term.

This plan:

- Significantly extends and enhances the University's published withdrawal policy.
- Provides funds that can help to pay back loans, grants, scholarships and out-of-pocket expenses.
- Is offered by A.W.G. Dewar, Inc., a private insurance carrier, and originated in 1930 to protect the financial investment of students and parents in education.
- Is available at over 1100 schools throughout North America.

University Health Services - UHS <http://www.uhs.umich.edu/>

UHS is a health care clinic located on the central campus of the University of Michigan. With approximately 70,000 visits per year, UHS is a highly utilized campus resource, part of the Division of Student Affairs. Please note that UHS is not the UM Health System (hospitals and clinics).

University Unions <http://uunions.umich.edu/>

University Unions is an organization within the Division of Student Affairs offering a variety of services, programs and opportunities for student involvement in the Michigan Union and the Michigan League on Central Campus, and Pierpont Commons on North Campus. The Unions help connect students, staff, faculty and guests to places where you can meet friends, attend events, grab food, get computer time, study and more.

UNIVERSITY OF MICHIGAN

Academic Calendar

<http://ro.umich.edu/calendar/>

FALL TERM, 2011

***Registration** (for students not pre-registered) Sept 2, Fri
Labor Day (Holiday) Sept 5, Mon
Classes begin Sept 6, Tues
Fall Study Break Oct. 17-18, Mon-Tues
Thanksgiving recess, 5:00 p.m. Nov 23, Wed
Classes end Dec 13, Tues
Study Days Dec 14, Wed & Dec 17-18, Sat-Sun
Examinations Dec 15-16, Thurs-Fri &
..... Dec 19-22, Mon-Thurs
Commencement Dec 18, Sun

WINTER TERM, 2012

***Registration** (for students not pre-registered)..... Jan 3, Tues
Classes begin Jan 4, Wed
Martin Luther King, Jr. Day Jan 16, Mon
University Symposia. No Regular Classes.
Vacation begins 12:00 noon Feb 25, Sat
Classes resume Mar 5, Mon
University Honors Convocation Mar 18, Sun
Classes end Apr 17, Tues
Study Day Apr 18, Wed; Apr 21-22, Sat-Sun
Examinations Apr 19-20, Thurs-Fri &
..... Apr 23-26, Mon-Thurs
Commencement Activities Apr 27-29, Fri-Sun

SPRING-SUMMER TERM, 2012

***Registration** (Full Term and Spring Half) Apr 30, Mon
Classes begin May 1, Tues
Memorial Day (Holiday) May 28, Mon
Classes end (Spring Half). June 18, Mon
Study Days June 19-20, Tues-Wed
Examinations June 21-22, Thurs-Fri
Spring Half Term ends June 22, Fri
***Registration** (Summer Half) June 26, Tues
Summer Half Term classes begin June 27, Wed
Independence Day (Holiday) July 4, Wed
Classes end. Aug 14, Tues
Study Days Aug 15, Wed
Examinations Aug 16-17, Thurs-Fri
Full Term and Summer Half Term ends Aug 17, Fri
(This calendar is subject to change.)

FALL TERM, 2012

***Registration** (for students not pre-registered) Aug 31, Fri
Labor Day (Holiday) Sept 3, Mon
Classes begin Sept 4, Tues
Fall Study Break Oct. 15-16, Mon-Tues
Thanksgiving recess, 5:00 p.m. Nov 21 Wed
Classes end Dec 11, Tues
Study Days Dec 12, Wed; Dec 15-16, Sat-Sun
Examinations Dec 13-14, Thurs-Fri &
..... Dec 17-20, Mon-Thurs
Commencement Dec 16, Sun

WINTER TERM, 2013

***Registration** (for students not pre-registered) Jan 8, Tues
Classes begin Jan 9, Wed
Martin Luther King, Jr. Day Jan 21, Mon
University Symposia. No Regular Classes.
Vacation begins 12:00 noon Mar 2, Sat
Classes resume Mar 11, Mon
University Honors Convocation Mar 17, Sun
Classes end Apr 23, Tues
Study Day Apr 24, Wed; Apr 27-28, Sat-Sun
Examinations Apr 25-26, Thurs-Fri;
..... Apr 29-May 2, Mon-Thurs
Commencement Activities May 3-5, Fri-Sun

SPRING-SUMMER TERM, 2013

***Registration** (Full Term and Spring Half) May 6, Mon
Classes begin May 7, Tues
Memorial Day (Holiday) May 27, Mon
Classes end (Spring Half). June 21, Fri
Study Days June 22-23, Sat-Sun
Examinations June 24-25, Mon-Tue
Spring Half Term ends June 25, Tues
***Registration** (Summer Half) June 26, Wed
Summer Half Term classes begin June 27, Thurs
Independence Day (Holiday) July 4, Thurs
Classes end Aug 13, Tues
Study Days Aug 14, Wed
Examinations Aug 14-15, Thurs-Fri
Full Term and Summer Half Term ends Aug 16, Fri
(This calendar is subject to change.)